

# Accountable Care

Learning Kit from  MCOL

ACO

## Support

### Program Requirements:

- Microsoft Windows XP or higher.
- IBM compatible Pentium class with CD-ROM drive.
- Adobe Acrobat Reader v7.0 or higher (current version recommended)
- Current compatible media player and speakers to view presentations
- Approximately 600 MB memory if you wish to copy all files onto your computer or storage device

### Instructions for use:

- Due to the large file size (600 MB) an installation program is not provided, as most users will wish to run the Learning Kit directly from their CD-ROM drive. To use the Learning Kit directly from your CD-ROM drive, open the file menu.pdf with your adobe acrobat reader. Navigation to all items is provided via this menu.
- You can alternatively copy all files from the CD-ROM onto your computer, flash drive or other storage device using Windows Explorer or other file utilities. You will want to copy all files and file folders provided on the CD-ROM, and in order to preserve the navigation, you will want to avoid combining files from the applicable file folders, or changing the relative hierarchy of the files and file folders.
- The Learning Kit sub-menus and content are provided in applicable folders. The Overview, Profiles and Support modules are provided in the othercontent folder; the Articles and Documents menu and content is provided in the articles folder, the Presentations menu, video content and printable pdf files are provided in the presentations folder, and the Quiz content is provided in the quiz folder..
- Navigation to all sub-menus most content will occur within the same window, unless you have modified your adobe acrobat settings to function otherwise. However, any selected article or documents will launch in a separate window from the Article and Document menu. Also, individual presentations will launch in a separate window though your designated media player. An adobe confirmation message will appear will when you click the presentation link from the Presentation menu, and you will need to confirm you wish for your media player to be launched.
- To navigate page-by-page within a file, use the Adobe page arrows provided in the toolbars below the Top Menu or in the bottom toolbar in Adobe. Printing is enabled for all adobe files should you wish to print an applicable file.

[Return to Main Menu](#)

- If you are having difficulty in viewing the presentations, there might be several reasons why the presentation is not being successfully viewed. These could include that you do not have a media player, or you do not have a current, compatible media player, or that you do not have the minimum system requirements to run the media player. Remember, you will also need speakers or headphones connected to your system. Should you have difficulty hearing the video clip, you should adjust your media player or system's volume control, and enable or increase the volume.
- You will need to have a media player that can play .wmv (Windows Media Video) such as the current Windows Media Player. If your Windows Media Player or other compatible media player does not have the current components necessary to run the file, the Media Player should automatically download them for you should you be connected to the Internet at the time. You can get information about the Windows Media Player at: <http://windowsmedia.com/mg/gettingstarted/home.asp> You can download the current Windows Media Player for free at: <http://www.microsoft.com/windows/windowsmedia/download/> Minimum system requirements for the Windows Media Player are indicated in the above Microsoft web site.
- You can not print from the presentation video files. However, should you wish to print a slide presentation, select "print slides" from the Presentation menu, which will launch a pdf version of the slide presentation in a separate Window. You can then print the presentation from that Window.

**To contact MCOL with Support Questions:**

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- Phone: 209.577.4888
- Fax: 209.577.3557
- Mail: 1101 Standiford Ave. Suite C-3, Modesto, CA 95350

# Accountable Care Learning Kit

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[Return to Main Menu](#)